



**SOUTH PEARL STREET
FARMERS MARKET
2018 Bike-O-Rama**

**Sunday July 15
9 am - 1 pm**

Please Print or Type
Farm/Business Name _____

Primary Contact _____

Day Phone _____ **Cell Phone** _____

Email _____

Web Site _____ **May we link your Web Site?** _____

In order to avoid conflicts, please describe all items you intend to sell or information you will share and their price in addition to all of the activities , services or demonstrations you plan to offer.

Vendor Categories/Fees (circle one):

1. Special Event Fee:
 \$25 plus 10% of daily gross sales on services and accessories
2. Special Event Fee, Not-for-Profit Organization, \$10 fee

How much space will you need?

_____ **10x10**
_____ **Over-sized - size requested:** _____

(Due to limited space we can not accommodate all requests for trucks and/or trailers on the street but if you have special needs please let us know as soon as possible and we'll do our best.)

Please note: electricity is NOT available.

Please List Additional Requests or Needs Here:

Priority for acceptance into Bike –O-Rama is given to South Pearl Street Association members. We are happy to have non-represented professionals participate in the Market. The market is not open to selling coupon books, games of chance or items that conflict with existing Farmer’s Market vendors and merchants. The market does not accept brokers. Farmers Market and the Market Coordinator reserve the right to prohibit anyone from selling at the market.

Market Attendance

If you cannot attend on a Market day you have committed to, you must contact Bike-O-Rama Manager by Noon the preceding Friday (see contact information below). Please be considerate of your fellow vendors and us – empty spaces hurt the flow and the look of the market.

Market Day Arrival/Departure Procedure

Vendors must arrive and be ready to sell by 8:30am and remain open until the close of Market at 1pm. Set up may be as early as 7:15am. The Bike-O-Rama Manager will check vendors in and assign space. Please advise the Bike-O-Rama Manager of any special parking requirements; otherwise, no vehicles will be allowed on the street after 8:30am and **all vehicles must be off the street by 8:30am. Vehicles are not allowed back on the street before 1:20pm.** Please be respectful of patrons finishing their market shopping.

Market Weather Policy

The market will open rain or shine, please prepare accordingly. Questions regarding day of -- please contact the Healing Fest Manager to confirm.

Market Day Fee Calculation and Collection

All Vendors will remit daily fees to the Bike-O-Rama Manager at the close of the market day. To determine your fee, tally your daily gross sales, deposit 10% of your daily gross sales amount, cash or check, in the provided Market Fee envelope, record that figure on the Envelope and return it to the Market Manager. Your honesty is greatly appreciated and counted on for a successful market.

Space Clean Up

Vendors must maintain their spaces in a clean and sanitary condition and remove all waste and refuse before leaving the Market. **Vendor must clean/sweep their area after each market.**

Licensing and Permits

All taxes, licenses and liability/product insurance are the responsibility of vendor. Vendors will have available on Market Days any Sales Tax License, Fire Permits, Temporary Restaurant as required by the City and County of Denver and the State of Colorado. **Vendors must be able to produce and provide these documents to event inspectors.** Payment of Sales Tax for taxable items is the sole responsibility of the individual vendor.

All vendors/members must observe the rules and regulations SPSA Farmer’s Market.

Vendor acknowledges and understands that SPSA is providing space only and general publicity about the event, and makes no promises or representations concerning expected sales for profits.

BY SIGNING BELOW, THE VENDOR AND THEIR EMPLOYEE (S) AGREE TO THE POLICIES AND PROCEDURES AS LISTED ABOVE AND AGREE NOT TO HOLD SOUTH PEARL STREET ASSOCIATION, MARKET COORDINATORS AND ANY OF ITS AGENTS LIABLE FOR INJURIES OR LOSSES OR EXPENSES ARISING OUT OF THE PERMITTED ACTIVITY OR ANY ACTIVITY ASSOCIATED WITH THE CONDUCT OF THE APPLICANT'S OPERATION ASSOCIATED WITH THIS EVENT.

Vendor Name (Please print)_____ **Date**_____

Vendor Signature_____

Business Name_____

***** Please attach copies of State & City Sales Tax Licenses, Temporary Retail Food License, Fire Permits, Liability Insurance and photos of your booth set-up. Thank you for your participation.**

Please keep a copy of this signed agreement for your records and send copy with fee to:

Make checks payable to: South Pearl Street Association (SPSA)
Mail check and application to:

C/O Mark Gill
Mortgage West
1757 S. Pearl Street
Denver, CO 80210
Phone: 303.282.7777
E-mail: mgill@mtgwest.com

Application due by July 1st, 2018

Notification of acceptance status will be by e-mail by July 8th, 2018

We look forward to seeing you soon! Please help us advertise this event by putting it in your newsletter, Facebook page or website. Let's make this the best Bike-O-Rama event ever!